



# Secretary of State

## Notary Division

P.O. Box 94125 • Baton Rouge, LA • 70804-9125

Telephone (225) 922.0507



## Examination Registration Credit Card Cover Sheet

**Fax to: (225) 932.5359**

**Instructions:** Complete this form in its entirety and fax it along with the **Application to Qualify** and/or the **Examination Registration Form** to the Secretary of State's office. The **Examination Registration** fee is \$75 and the **Application to Qualify** fee is \$25. Forms must be filed with the Secretary of State's office no later than 45 days prior to the date of the examination. The **Credit Card Cover Sheet** must accompany fax filings. **This registration and fee is non-refundable and non-transferable.**

**Applicant's Name:** \_\_\_\_\_

**Applicant's Phone #:** \_\_\_\_\_

**Name on Credit Card:** \_\_\_\_\_

**Card #:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Filing Fee Amount:** \_\_\_\_\_

**Signature of Card Holder:** \_\_\_\_\_

**Card Type:** \_\_\_\_\_

**There will be a \$2.00 state processing charge for credit card payments as defined by LRS 49:316.1**